1955

AMERICAN FOUNDATION
FOR THE BLIND.

* The Foundation -
  a Capsule History.
* Certificate of Incorporation.
* By-Laws.

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1955

American Foundation for the Blind

★ The Foundation—
A Capsule History

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★ By-Laws

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American Foundation for the Blind
15 West 16th Street, New York 11, N. Y.

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PUBLICATIONS

American Foundation for the Blind
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THE FOUNDATION

*A Capsule History**

When the American Foundation for the Blind was incorporated in 1921, it did not represent a new idea.

Soon after the turn of the century, both the late Mary Fowler and Charles F. F. Campbell had envisioned a national organization to promote the welfare of blind people. The latter's first step toward consummation of such a dream was the establishment of a professional magazine, *Outlook for the Blind,* in 1907.

Although the country was not as yet ready for a national agency, the idea persisted. After the usefulness of *Evergreen,* the training institute for the blinded soldiers and sailors of World War I at Baltimore, was at an end, its sponsors tried to promote its conversion into a national organization.

Finally, the late H. Randolph Latimer, then President of the American Association of Workers for the Blind, agreed to take the leadership in making the long desired national agency a reality. To win the support of workers for blind people in general, he arranged to build the program of the 1921 convention of the AAWB around the idea of a national agency.

The convention program aroused so much enthusiasm for the project that a committee was appointed to take the legal steps necessary for establishing a research and coordinating agency to be called the American Foundation for the Blind. Although little money was available, the new agency started with at least lip-service backing from everybody who had any influence in work for blind people.

The group naturally turned to Major M. C. Migel, a well-known philanthropist who had financed the work of the Uniform Type Committee, for leadership in launching the new venture. As a result, he was unanimously elected President and promptly underwrote the expenses of the Foundation at the rate of $10,000 a year for a three-year period.

The Foundation offices were opened in New York on February 1, 1923. Immediate steps were taken to raise money to carry on work nation-wide in scope. This was difficult at first but gradually friends were located who were willing to contribute small sums

* This approach to AFB's early history has been culled from a chapter in a book *As I Saw It* by the late Dr. Robert B. Irwin.

annually, either toward current operation or the endowment fund. The Board of Trustees set a goal of $100,000 in annual income for operational purposes and hoped for an endowment of two million dollars. Changes in the buying power of money and the exceptional growth of financial backing in recent years have caused revisions in these early plans and estimated figures. The annual budget now is over one million dollars and the endowment fund is approaching three million dollars.

Among the enthusiastic supporters of the Foundation from its beginning were Helen Keller and her teacher, the late Mrs. Anne Sullivan Macy. They conducted a series of mass meetings across the country to start what is now called the Helen Keller Endowment Fund. Miss Keller first served as an AFB Trustee but later chose an even more active relationship as Counselor of National and International Relations. In particular, her assistance in promoting legislation of value to blind people has been invaluable.

In 1945, Major Migel decided to relinquish the more demanding duties of President in favor of the newly created post of Chairman of the Board. His successor as President is William Ziegler, Jr.

On the operational level, Dr. Robert B. Irwin joined the Foundation's staff in 1923 and was appointed Executive Director in 1929. Until his retirement in 1949, his inspirational genius did much to expand the influence of the Foundation, both in the United States and abroad. The new executive is M. Robert Barnett, an energetic young man who made a name for himself as head of the Florida Council for the Blind.

On the work level, it is impossible to separate AFB accomplishments from those of the entire field—for gains always are based on the best thinking of many. In this connection, it is sufficient to state that the Foundation and its colleagues in the field can point with pride to many major gains for American blind people in the past 30 years or more. Among them are Talking Books, more braille books, a country-wide library system, special concessions for railroad and bus travel, a variety of especially adapted tools and aids, more work opportunities, improved service coverage from better trained personnel, and greater understanding of blindness on the part of the public and of legislative bodies.

Currently, the services of the Foundation can be grouped under these broad headings: professional field services, professional development, research activities, the Talking Book and special recording, public education, publications, and services for individuals.

CERTIFICATE OF INCORPORATION

American Foundation for the Blind, Inc.

I

The name of the Corporation is: AMERICAN FOUNDATION FOR THE BLIND, INC.

II

The principal office and place of business in the State of Delaware will be located in the City of Wilmington, County of New Castle. The agent in charge thereof will be the Corporation Service Company, No. 602 Equitable Building, 901 Market Street.

III

The nature of the business and the objects and purposes to be transacted, promoted and carried on are to do any or all of the things herein mentioned as fully and to the same extent as natural persons might or could do and in any part of the world, to-wit:

(a) To co-operate with existing agencies or such agencies as may hereafter be established in promoting all and every interest of the blind and the partially blind in America and to initiate movements for such purpose.

(b) To endeavor to secure local, state, and Federal legislation for the welfare of the blind and the partially blind.

(c) To establish and maintain, with the necessary personnel and equipment, such bureaus and departments as may be required for its work.

(d) To collect and receive donations for the general purposes of the Corporation and in any amount subject only to the limitations now or hereafter to be established by the law of the State of Delaware, and to accept donations on conditions designated by the donor and approved by the Corporation.

(e) To hold, buy, sell, lease, mortgage, convey, develop, improve and deal in real estate within or without the State of Delaware and wherever situated; to own, buy, construct, improve, lease, remodel or reconstruct any buildings within or without the

State of Delaware, and in particular, to buy, sell, construct, reconstruct, lease, remodel and improve any buildings within or without the State of Delaware for the purpose of carrying out or promoting any of the objects of the Corporation.

(f) To have offices, conduct its business and perform its objects within and without the State of Delaware, in other States, the District of Columbia, the territories and colonies of the United States and in foreign countries without restrictions as to place or amount.

(g) To do any or all of the things herein set forth to the same extent as natural persons might or could do and in any part of the world, as principals, agents, contractors, trustees or otherwise, and either alone or in company of others.

In General to do any and all things incident to the objects and purposes aforesaid, said Corporation being formed upon the articles, conditions and provisions herein expressed and subject in all particulars to the limitations relating to corporations contained in the general laws of the State of Delaware.

IV

The Corporation shall have no authorized capital stock whatever, it being in no sense organized as a corporation for profit, but for scientific, educational and philanthropic purposes, with the special purpose of aiding the blind and the partially blind of America and co-operating with any corporation, association, institution or individual engaged in improving the condition of the blind and the partially blind.

V

The names and places of residence of each of the original incorporators (there being no capital stock) are as follows:

NAME—RESIDENCE

H. Randolph Latimer, The Guilford Apartments, S. W. Corner Guilford and North Avenues, Baltimore, Maryland.

James H. Preston, 920 North Charles Street, Baltimore, Maryland.

Charles F. F. Campbell, Cold Spring Road, Guilford, Baltimore, Maryland.

VI

The existence of this Corporation is to be perpetual.

VII

The private property of the Trustees, Officials or Members shall not be subject to the payment of corporate debts to any extent whatsoever.

VIII

The Corporation shall be governed by a Board of twenty-five Directors who shall be known as Trustees, and who shall be nominated and chosen as provided in the By-Laws, provided, however, that the Trustees now in office shall serve out the terms for which they were respectively elected.

Upon application to the Trustees, any person contributing the sum of Twenty-Five Dollars ($25.00) or more annually to the Foundation and any person actively engaged in or connected with work for the blind and the partially blind in North America and the territories and dependencies of the United States, contributing the sum of Two Dollars ($2.00) or more annually, shall be entitled to membership in the Foundation.

Every member shall at any annual or special meeting of the Corporation be entitled to one vote, either in person or by proxy, for the election of Trustees or upon any other matter which may come before the meeting.

The Trustees shall have power to make and to alter or amend the By-Laws and to authorize and cause to be executed bonds, notes and other evidences of indebtedness without limit and to authorize and to cause to be executed mortgages, deeds of trust and other liens, without limit, upon the property, personal and/or real, and other assets of the Corporation.

The By-Laws may designate an Executive Committee who, to the extent provided in the By-Laws of said Corporation, shall have and exercise the powers of the Board of Trustees in the management of the business and affairs of the Corporation.

The members and Trustees shall have power to hold their meetings and keep the books, documents, papers, records and equipment of the Corporation outside the State of Delaware, at such places as may be from time to time designated by the By-Laws or by resolutions of the Trustees or members.

The Corporation reserves the right to amend, alter, change or

repeal any provision contained in this Certificate of Incorporation in the manner now or hereafter prescribed by the Statutes of the State of Delaware and all rights and powers conferred on its officers, Trustees and members herein are granted subject to this reservation.

It is the intention that the objects, purposes and powers specified in the third paragraph hereof shall, except where otherwise specified in said paragraph, be nowise limited or restricted by reference to or inference from the terms of any other clause or paragraph in this Certificate of Incorporation, but that the objects, purposes and powers specified in the third paragraph and in each of the clauses or paragraphs of this Charter shall be regarded as independent objects, purposes and powers.

BY-LAWS

American Foundation for the Blind, Inc.

As amended by the Board of Trustees, November 14, 1951

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ARTICLE I

PURPOSES

(a) The Corporation shall, as the Board of Trustees may direct, assemble, systematize and disseminate all available data in any way relating to work for the blind particularly:

1. Data relating to workshops, industrial homes, commissions, associations, and similar institutions and their respective objects, organizations, administrations, course of training or procedure and results.

2. Data relating to educational institutions, as private and state, residential and day for youth and adults; their aims, organizations, administrations, curricula and results.

3. Data relating to lines of employment, other vocations followed by individual blind and partially blind persons, and new opportunities for self-support.

4. Data relating to well-established methods of instruction for emulation and also relating to methods found unsuccessful or ill-advised.

5. Data relating to legislation affecting the blind and the partially blind.

6. Data relating to all styles and varieties of embossed type, et cetera.

7. Data relating to any other department or classifications of effort on behalf of the blind and the partially blind, including the deaf-blind.

(b). The Corporation shall either issue an ink print and/or embossed magazine or magazines devoted to work for the blind and the partially blind or avail itself of the services of such periodicals already in existence, in which latter case the Executive Director is authorized to enter into appropriate agreements with the management of any such periodicals.

(c) The Corporation shall, as the Board of Trustees may direct, ascertain, develop and standardize, by comparison, experimentation and otherwise, the best methods of instruction, kinds of apparatus and appliances, organizations, procedures, et cetera, for the various lines of work for the blind and the partially blind, and particularly:

1. The best curricula for a given type of school and the best methods of teaching the several branches thereof.

2. The best means of providing educational and other opportunities for the deaf-blind.

3. The best method of instructing adults, especially the newly blinded, and the effect of charitable or semi-charitable assistance upon the blind in general and/or individually.

4. The best methods of embossing and printing and of otherwise manufacturing books for the blind and increasing the number of the reading blind.

5. The best forms of organization and administration for commissions, associations, et cetera.

6. The best kind of legislation for minimizing the handicap of blindness without pauperizing the blind.

7. The best kinds of books and appliances for the use of the partially blind and the best methods of obtaining them.

8. To discover and open up new lines of employment to the blind and the partially blind.

9. By organizing and maintaining a minimum laboratory with necessary staff for testing out new lines of employment as cannot be tested out to greater advantages on the premises of the concern offering the employment, and with facilities for instructing a prescribed number of adults in such vocations and in the necessary re-education rudiments thereof as in the judgment of the Trustees of the Corporation are not already adequately provided for in the course of instruction offered in any local organization.

(d) The Corporation shall, as the Board of Trustees may direct, take steps to improve every facility for preparing the blind and the partially blind for the greatest possible participation in the activities and enjoyments of life, and particularly:

1. By providing courses of preparatory instruction for present and prospective teachers and officers and agents in the various departments of the work for the blind and the partially blind.

2. By co-operating with schools in the effort to make their curricula a more natural and logical preparation for the vocations open to the blind and the partially blind.

3. By providing scholarships, fellowships, and readers to a limited number of especially capable students to attend commercial, technical, undergraduate and professional schools, as their respective cases may require, such scholarships, fellowships, and readers to be awarded in accordance with the rules and regulations which may be set up by the Trustees of the Foundation.

4. By co-operating with schools, workshops and other local organizations in the installment or development of such departments of vocational instruction as their particular environment or present equipment may appear to justify.

5. By financing the work of a commission on uniform type for the blind or similar agency and co-operating with manufacturers of literature for the blind and libraries in their efforts to improve the quality and increase the quantity of literature for the blind.

6. By assisting in the production of "clear-type" books and otherwise co-operating with societies for prevention of blindness and conservation of vision.

(e) The Corporation shall, as the Board of Trustees may direct, undertake any other activity which in their judgment will effectively promote improved services for the prevention of blindness or for the amelioration of the conditions of blindness.

(f) It shall be the duty of all Trustees, officers, agents and employees of the Corporation to co-operate with each other, to further the work of each and the purposes of the Corporation as far as possible, and in particular:

1. By an effort to secure better methods of census-taking and of classifying the blind and the partially blind.

2. By suggesting definite lines of investigation looking towards increased individual efficiency on the part of the blind.

3. By so improving courses of instruction as the better to prepare the blind and their instructors to meet the constantly changing conditions.

4. By offering such facilities as may be called for and found possible to workshops, industrial homes, individuals carrying on industrial or commercial lines, et cetera, in respect to purchase and distribution of raw materials required by them, standardization of methods of manufacture and quality of productions, the securing for and apportionment among them of orders for their products, and in general to act as a clearing house in respect to the business interests of those concerned.

5. By pursuing a campaign by methods of publicity, demonstration or otherwise, at their discretion, the purpose of which shall be to secure on the part of the public generally, a fuller realization of the possible utilization of the blind and the partially blind as competent members of the community, in industry, commerce, the professions and as burden-bearing citizens.

6. By attempting to secure recognition of the fact that much of the difficulty experienced by and in dealing with the blind and the partially blind is due to other handicaps than blindness itself, associated therewith, and to devise methods for coping with such handicaps.

ARTICLE II

DELAWARE OFFICE

The principal office of the Corporation in the State of Delaware shall be in the City of Wilmington.

ARTICLE III

SEAL

The Seal of the Corporation shall consist of a circular die bearing around the margin and in the center thereof in raised letters the name of the Corporation and across the middle thereof in raised letters the year of its incorporation.

ARTICLE IV

MEMBERS

(a) The membership of the Corporation shall consist of lay members and of professional members. Each lay and professional member of the Corporation shall be entitled to one vote for the election of Trustees or upon any other question requiring a vote.

(b) A lay member shall be any person, corporation, association or organization not holding professional membership and who shall contribute the sum of $25.00 or more annually to the American Foundation for the Blind, Inc., and who shall make application for lay membership.

(c) A professional member shall be any person, corporation, association or organization who is not a lay member and who is engaged in or connected with work for the blind or partially blind in North America and the territories and dependencies of the United States, and who shall contribute the sum of $2.00 or more annually to the American Foundation for the Blind, Inc., and who shall make application for professional membership.

(d) Each professional member shall be classified by the Secretary into one only of the following nine groups:

1. Members of Boards of Trustees, and superintendents, principals and teachers in residential schools for the blind and partially blind.

2. Members of Boards of Education, supervisors and teachers of classes for the blind and the partially blind in schools for the seeing.

3. Librarians for the blind, administrative heads of publishing

houses for the blind and all others engaged in or connected with publishing for the blind in any process.

4. Members of Boards, officers and agents of organizations engaged in work for the prevention of blindness or conservation of vision.

5. Members, executive officers, administrative and professional staffs of State Commissions for the Blind, members of Boards, executive officers, administrative and professional staffs of organizations doing nation-wide or state-wide work for the blind, and State and Federal officials administering laws providing for the training, education, and placement of and assistance to the blind, where not otherwise herein provided for.

6. Members of Boards, and executive officers and managers of workshops and industrial homes for the blind.

7. Members of Boards, executive officers, administrative and professional staffs of associations and other organizations doing county-wide, city-wide or other special work for the blind, where not otherwise herein provided for.

8. Rehabilitation specialists, placement officers, field officers, home teachers and social workers in the employ of recognized organizations for the blind.

9. All persons engaged in or connected with work for the blind or partially blind, where not otherwise herein provided for.

ARTICLE V

MEETING OF MEMBERS

(a) The Annual Meeting of the members of the Corporation for the purpose of electing Trustees, considering reports and transacting any and all other business that may properly come before the meeting shall be held at 11 A.M. on the third Thursday of October in each year at the office of the Corporation at 15 West 16 Street, New York City, New York. A Special Meeting of the members of the Corporation may be called at any time by the President, the Board of Trustees or by the Executive Committee, at such time and place as shall be fixed and so stated in the Call for a meeting.

(b) A quorum at meetings of members shall consist of twenty-five members of the Corporation. At any meeting of members, a member may be present in person or by proxy, which proxy must be in writing and subscribed by the member. Action taken by a majority of the members present in person or by proxy at any

meeting of members at which a quorum is present shall be binding upon the Corporation.

(c) Notice in writing of all annual and special meetings of members of the Corporation, specifying the time and place thereof, shall be given by the Secretary, by mailing such notice to the last known address of the members at least 30 days prior to the convening of the Annual meetings, and 10 days prior to convening of special meetings.

(d) The order of business at any annual or special meeting of the members shall be as follows:

1. Roll call.
2. Reading of minutes of last meeting of members.
3. Reports of officers and committees.
4. Nominations for Trustees.
5. Election of Trustees.
6. Unfinished business.
7. New business.
8. Adjournment.

ARTICLE VI

BOARD OF TRUSTEES AND EXECUTIVE COMMITTEE

(a) The Corporation shall be managed by a Board of Trustees numbering twenty-five, who shall be elected at the annual meeting of members and who shall serve for one year and until their successors are elected and accept office. Trustees need not be members of the Corporation.

(b) Sixteen members of the Board of Trustees shall be nominated by the Executive Committee of the Corporation, and their names, which shall include the names of the incumbent presidents of the American Association of Workers for the Blind and the American Association of Instructors of the Blind, shall be presented to the annual meeting of members, for election as Trustees at large.

(c) Nine members of the Board of Trustees shall be nominated by the professional members of the Corporation, and their names shall be presented to the annual meeting of members for election as Trustees. One each of such nominees shall be nominated by the members of each of the nine groups, provided in Article IV (d). The Secretary of the Corporation shall request such nominations by mail, at least thirty days prior to the annual meeting, and shall submit to the annual meeting of members the name of that

nominee of each group who has the highest number of votes, with a minimum of six votes. In the event of the failure of a group to record at least six votes for any nominee, the nomination for that group shall be made by a nominating committee of three members of the Corporation, appointed by the President for this purpose.

(d) The annual meeting of the Board of Trustees for the election of officers shall be held as soon as possible after the annual meeting of members, and if such meetings be held immediately after the meeting of members, and on the same day as such annual meeting, notice thereof need not be given. Special meetings of the Board may be held at any time upon the call of the President or the Board of Trustees or of the Executive Committee by oral or telegraphic or written notice served on or sent or mailed to each Trustee not less than five days before such meeting. Any meeting of the Board of Trustees at which all its members shall be present or of which notice shall be waived by all absentees shall be valid for all purposes, provided a quorum is present.

(e) Nine members of the Board of Trustees shall constitute a quorum at any meeting for the transaction of business. If no quorum is present a majority of those present may adjourn the meetings from time to time until a quorum is present.

(f) At meetings of the Board of Trustees business may be transacted in such order as the Board may by resolution from time to time determine. The Board may adopt rules and regulations not inconsistent with these by-laws or with law for the conduct of their meetings and the management of the affairs of the Corporation. In case of any vacancy in the Board through death, resignation, disqualification, increase in the number of Trustees or other cause, the Board may elect a successor to hold office for the unexpired portion of the term of the Trustee whose place shall be vacant.

(g) The Board of Trustees shall in each year elect from among themselves an Executive Committee of seven, with the President of the Corporation as ex officio Chairman. All the powers of the Board of Trustees when not in session, unless otherwise provided by law or by these by-laws, shall be vested in and may be exercised by the Executive Committee. All actions of the Executive Committee shall be reported to the Board of Trustees at its next meeting. The Executive Committee shall fix its own rules of procedure and shall meet when and as provided by such rules. Four members of the Executive Committee shall constitute a quorum for the transaction of business.

(h) The Board of Trustees or the Executive Committee may in their discretion elect such number of Honorary Trustees and Honorary Officers as they may deem proper.

ARTICLE VII

OFFICERS AND AGENTS

The officers of the Corporation shall consist of a Chairman of the Board of Trustees, a President, a Vice-President, a Treasurer, and a Secretary, all of whom shall be elected by the Board of Trustees from among themselves, at the annual meeting of the Board of Trustees. The Board may also elect as officers such Assistant Secretaries and Assistant Treasurers as they may deem necessary. The same person may hold more than one office. All of said officers shall be elected for a term of one year and until their successors are elected and shall accept office, and they shall be subject to removal by the Board of Trustees. The Board of Trustees shall appoint an Executive Director and upon his recommendation such other agents and employees as they may deem necessary and may remove same in their discretion.

ARTICLE VIII

DUTIES OF OFFICERS AND AGENTS

(a) When present, the Chairman of the Board of Trustees shall preside at all meetings of the members of the Corporation and of the Board of Trustees.

(b) The President shall exercise general supervision and administration over all the affairs of the Foundation. He shall, in the absence of the Chairman of the Board of Trustees, preside at all meetings of the members and Trustees, and shall appoint all special or other committees, except the Executive Committee, unless otherwise required by the Board of Trustees. He shall sign all bonds, and notes pertaining to the business and affairs of the Corporation and all contracts, deeds, liens and other instruments of a special nature. He shall be ex officio a member of all committees of the Corporation.

(c) The Vice-President of the Corporation shall in the absence or inability to act of the President, be vested with all the powers of the President and may be required to perform all his duties. He shall perform such other duties as may be prescribed by the Board of Trustees.

(d) The Secretary shall keep full minutes of all the meetings of the Corporation and the Board of Trustees. He shall have charge of the seal of the Corporation and shall affix the same to such instruments as shall require it. He shall have charge of the books and records of the Board of Trustees and the Corporation and shall make reports to the Trustees from time to time as required.

He shall issue or cause to be issued all calls for meetings of the members and Trustees and shall notify all officers and Trustees of their election.

In case of the absence or inability to act of the Secretary, the Assistant Secretary (or if there be more than one Assistant Secretary, then the Assistant Secretaries that may be designated for that purpose by the Board of Trustees, and in the order so designated) shall have all the powers and may discharge all of the duties of the Secretary and shall perform such other duties as the Board of Trustees may determine.

(e) The Treasurer shall be the custodian of all the funds and securities of the Corporation and shall keep full and accurate records and account in books provided for that purpose of all receipts, disbursements, credits, assets, liabilities and general financial transactions of the Corporation. He shall endorse for collection or deposit to the credit of the Corporation all bills, notes, checks and other negotiable instruments of the Corporation coming into his hands in such depositories or safe deposits as may be designated by the Board of Trustees. He shall countersign all bonds, notes and other evidences of indebtedness of the Corporation. He shall disburse the funds of the Corporation, taking proper vouchers and receipts for all such disbursements, and he shall give bond to the Corporation in such sum with such corporate surety as shall be satisfactory to the Board of Trustees. He shall make reports to the Board of Trustees and to the Executive Committee from time to time, as required.

In the absence or inability to act of the Treasurer, the Assistant Treasurer (or if there be more than one Assistant Treasurer, then the Assistant Treasurers that may be designated for that purpose by the Board of Trustees, and in the order so designated) shall have all the powers and may discharge all of the duties of the Treasurer and shall perform such other duties as the Board of Trustees may determine; and may be required to give bond for the faithful discharge of their duties in such amount and with such corporate surety as the Board of Trustees may determine.

(f) The Executive Director shall be the administrative agent of the Corporation and shall be vested with such power and shall perform such duties as the Board of Trustees or the Executive Committee shall designate. He shall make reports to the Board of Trustees and to the Executive Committee, from time to time as may be required.

(g) No Trustee or officer of the Corporation shall receive, directly or indirectly, any salary, compensation or emolument from the Corporation, either as Trustee or officer except that Assistant Secretaries and Assistant Treasurers may receive such reasonable compensation as may from time to time be fixed by the Board of Trustees. The Executive Director and other agents and employees of the Corporation shall be paid such compensation for their services as may be fixed from time to time by the Board of Trustees.

(h) In the absence of any officer the Board of Trustees may assign his powers and duties to any other officer or officers, or to any Trustee, for the time being. In the event of the death or resignation of any officer, the Board of Trustees may fill the vacancy for the unexpired term of the office.

ARTICLE IX

FISCAL YEAR

The fiscal year of the Corporation shall end on the thirtieth day of June of each and every year.

ARTICLE X

CHECKS, CONTRACTS, DEBTS, APPROPRIATIONS, INVESTMENTS

(a) All checks, drafts and orders for the payment of money from banks or other depositories of the Corporation shall be signed by such officials as shall be authorized by resolution of the Trustees.

(b) No officer or agent of the Corporation shall have power to make any contract or incur any debts or liabilities on behalf of the Corporation unless thereunto authorized by resolution of the Board of Trustees or of the Executive Committee. Neither the Board of Trustees nor the Executive Committee shall incur nor shall authorize the incurring of indebtedness or obligations in excess of such sums as may be paid out of funds available for the payment thereof from the treasury of the Corporation or payable to the Corporation under existing agreement.

(c) All appropriations shall be authorized only by the Board of Trustees or Executive Committee and shall be made only for the purpose of promoting or aiding the interests of the blind or partially blind.

(d) The Board of Trustees and/or the Executive Committee shall have full and exclusive control over the investment of all funds of the Corporation.

ARTICLE XI

NOTICE

Whenever under the provision of these By-Laws or under the laws of the State of Delaware notice is required to be given to any Trustee, officer or member it shall not be construed to be limited to personal notice but such notice may be given in writing by depositing the same in the post-office or letter box in a postpaid, sealed envelope or wrapper addressed to such Trustee, officer or member at his or her address, as the same appears in the business or records of the Corporation and the time when the same shall be mailed shall be deemed to be the time of the giving of such notice.

ARTICLE XII

WAIVER OF NOTICE

Any member, officer or Trustee may at any time waive any notice required to be given under these By-Laws or under the laws of the State of Delaware.

ARTICLE XIII

ALTERATION AND AMENDMENTS

The Board of Trustees may by a majority of the entire Board, alter, amend or repeal these By-Laws at any regular or special meeting, provided that notice of such proposed alteration, amendment or repeal has been given to each Trustee at least fifteen days prior to said meeting; but any changes in the By-Laws or any new By-Laws adopted by the Board of Trustees shall be subject to change or repeal by the members of the Corporation at any annual or special meeting.

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AMERICAN FOUNDATION F/T
BLIND.
The Foundation; a capsule history.

Date Due

DATE LOANED	BORROWER'S NAME